**MATILDA Application and Admission (2017-2018)**

**I. General regulations**

Students holding a BA (or a pre- or non-Bologna-type MA) in history and other disciplines in the Humanities or Social Sciences may apply for admission. If necessary, the electives in the first semester will be designed so as to ensure that students with an undergraduate degree other than history will be able to catch-up.

Prospective students apply to the partner institution where they wish to start their studies (start institution), and will be admitted to the program by this institution.

Students are invited to select the institution/s to which they apply (start institution) and to which they intend to move (host institution/s) with reference to the specific educational and research profile of these institutions.

Students may indicate an alternative start institution as their second choice.

An applicant refused by one partner will not be accepted by another partner.

**II. Language requirements**

A. General

If you apply for admission to MATILDA at CEU and you are not a native speaker of English you need to demonstrate your knowledge of English in one of the following ways:[[1]](#footnote-1)

TOEFL (Computer-based) 230   
TOEFL (Paper version) 570   
TOEFL (Internet version) 88   
CEU Administered TOEFL (Paper version) 570   
International English Language Test IELTS 6.5   
Cambridge Proficiency Examination C   
Cambridge Advanced English Test B

On a general level the language requirements for MATILDA are as follows:

The basic goal of the MATILDA language requirements is to ensure that all MATILDA graduates – providing they are not competent in a second language upon admission – will acquire competence in at least one second language during the program.

Students are therefore required to demonstrate knowledge of the language of instruction of the home institution (if they are not native speakers of this language) prior to being admitted to the program – and in accordance with the entrance regulations of this university.

1st language

At the entrance level students who are not native speakers of the language of instruction at the home institution (BG/EN, DE, EN, FR) have to demonstrate their knowledge of this language in accordance with the entrance regulations of the respective home institution:

* **EN**

Budapest: TOEFL (Computer-based) 230   
TOEFL (Paper version) 570   
TOEFL (Internet version) 88   
CEU Administered TOEFL (Paper version) 570   
International English Language Test IELTS 6.5   
Cambridge Proficiency Examination C   
Cambridge Advanced English Test B

* **DE** Vienna: Österreichisches Sprachdiplom Deutsch: B2 or C1
* **FR** Lyon: B2 DELF (Diplôme d'Etudes en Langue Française) C1 DALF

(Diplôme approfondi de langue française)

* **BG/EN**[[2]](#footnote-2)

(Sofia): Bulgarian: Bulgarian language certificate with a minimum of 240

training hours

English: Knowledge of English strongly recommended (Cambridge Advanced English Test B; TOEFL [see the requirements for Budapest], or Equivalent)

2nd language

MATILDA recognizes a student’s sufficient knowledge of a second language if he/she fulfills *one* of the following three criteria:

1. Is a native speaker of a language other than that of the language of instruction of the home institution;
2. Is competent in a second language other than the languages of teaching in use in the MATILDA consortium (BG, DE, EN, FR). Competence here refers to a B1 level (in reading and understanding) to be demonstrated by the end of year 1 at the latest;
3. Is competent in a second language used in teaching at the MATILDA partner universities (BG, DE, EN, FR). Competence here refers to a B1 level (in reading and understanding) to be demonstrated by the end of year 1 at the latest.

B. Mobility scheme

Before participating in the MATILDA mobility scheme (see C.2.), students have to demonstrate competence in the instructional language of the host institution, i.e. the partner university to which they intend to move. It is the responsibility of the sending university to provide the MATILDA program coordinator of the host institution with documentation about the language proficiency for mobility.

**III. The application material**

In addition to meeting the home institution’s general entry requirements (e.g. language proficiency), MATILDA applicants are required to submit the following documents:

* One motivation letter in German, English or French
* Two letters of academic reference (in closed envelopes or per email)
* A recent CV
* One copy of BA certificate (History, Humanities, Social Sciences).

For further, general CEU requirements related to your application please consult the central CEU website, [http://www.ceu.edu/admissions/apply](http://www.ceu.hu/admissions/apply) .

**IV. The motivation letter**

Every MATILDA application must include a 500-word typewritten motivation letter. This letter is of great importance when it comes to evaluating applications. For this reason, candidates wishing to apply to MATILDA are advised to follow closely the following criteria when preparing their motivation letter.

If you are applying to CEU, the motivation letter should demonstrate a strong interest in European women’s/gender history (i.e. not in gender studies in general, but in gender history in particular), and present the ideas for the major research theme that you may wish to pursue at CEU, that is, if you have already developed these ideas.

MATILDA welcomes applicants from a variety of backgrounds and therefore we need to find out as much as we can about the applicants’ particular background and previous experience of ‘doing’ European women’s/gender history. If the applicant has a background in, or has taken courses in, any area of women’s/gender history or gender studies, she/he should mention it in the motivation letter.

MATILDA is also interested in whether applicants are familiar with comparative or integrative perspectives which go beyond local, regional, and national histories – and/or why applicants find such perspectives interesting.

At the same time, if applicants do not have any academic or professional background in women’s/gender history and/or comparative approaches, then the program coordinators would like to find out why the applicant is interested in applying for this particular degree program and what academic motivations she/he has that make him/her a desirable candidate.

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1. For necessary additional information see <https://www.ceu.edu/admissions/how-to-apply/checklist#step-6> [↑](#footnote-ref-1)
2. Mandatory courses in semester 1 are taught in Bulgarian, and may be offered in English too. Electives are taught in Bulgarian, English, and in German. [↑](#footnote-ref-2)